

INITIAL ACTION PLAN FOR THE NETWORK OF COPERNICUS RELAYS

*Please complete this form electronically and send it by email to support@copernicus.eu with **Copernicus Relay [Name of your organisation] – Initial Action Plan**" in the subject by Monday 20th February 2017.*

Network Member Introduction	
Name of organisation	University of Zagreb, Faculty of Geodesy
Country	Croatia
Scope of the Initial Action Plan	
<p>The "Initial Action Plan" is a plan on how the Copernicus Relay Network Member intends to tackle the core tasks, as well as other tasks if desired, as outlined in the Copernicus Relay's "Roles and Responsibilities" document. Particularly, covering the following key items:</p> <ul style="list-style-type: none"> Short description of the planned activities A preliminary timeline if applicable Description of external support needed 	

Planned coordinating activities at regional/local or national level (if any)		
Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
1.) Establishment of Copernicus Relay Office Croatia (CROC) at the Faculty of Geodesy from the staff members interested to participate in CROC and Copernicus activities in general	March 1 st	No Done, 12 staff members reply on call
2.) Establishment of Copernicus Relay Interest Group (CRIG) as an interest based group of companies, governmental agencies and educational institutions having interest in Copernicus data and services	April 15 th	Not in the moment. When CRIG will be established we will see expectations from the stakeholders and act respectively
3.) Round table (session) on usage of spatial information and services (including Copernicus) at the Croatian Spatial Data Infrastructure Day (organized by CROC and Croatian NMCA – State Geodetic Administration)	October/ November	Yes, if manageable participation of Copernicus Support Office Team or Copernicus programme. Giving presentation and taking meeting with Copernicus stakeholders

Promotion of Copernicus at relevant events (if any)

Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
4.) Participation at and giving presentation about Copernicus programme at the "Festival znanosti" (Festival of science) which will be held in Technical museum in Zagreb (co-organized by University of Zagreb & Technical museum) – <i>main visitors high school and university students + general population</i>	April 24 th -29 th	Yes – poster, video clip and any kind of promotion material would be used to decorate exhibition space of Faculty and disseminate it among the visitors
5.) Participation at and giving presentations about Copernicus programme at the "Znanstveni piknik" (Science picnic) held in Zagreb (organised by Institute Ruđer Bošković and NGO "Baltazar") – <i>main visitors fundamental and high school pupils</i>	May 26.-28.	Yes – poster, video clip and any kind of promotion material would be used to decorate exhibition space of Faculty and disseminate it among the visitors
6.) Promotion will also be done by giving presentation about Copernicus at the different events (without other special appearance) like Cartography and Geoinformation conference (KiG) in Crikvenica and Annual meeting of Croatian Chamber of Licensed Surveyors (HKOIG) in Opatija	September, October	Yes – some leaflet or brochure could be disseminated

Distribution of dissemination material (if any)

Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
7.) As mentioned above material will be disseminated on two popular scientific festivals and several conferences	April - November	Yes – in form of posters and any kind of other promotion material
8.) Material will be distributed among the students of 5 faculties on which our teachers are directly lecturing (Geodesy, Geology and Mining, Civil Engineering, Forestry, Agriculture, Geography, Traffic Sciences (all in Zagreb) and Civil Engineering, Architecture and Geodesy in Split)	Fall (winter semester of academic year 2017/2018)	Yes – we would prefer promotion material in digital form or leaflet with most important links

Hotline and physical Copernicus Information Points (if applicable)

Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
9.) Establishment of CROC web page and e-mail helpdesk	March 31 st	No

Planned Copernicus promotional events (if any)		
Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
10.) Launching preparatory activities for Copernicus Day in 2018, looking for appropriate form, interested partners and location for such event(s)	May 2017	Yes, in execution phase when we define the form and time of event
11.) Preparing and submitting paper about Copernicus in scientific journals "Geodetski list", "Kartografija i geoinformacije" and "Ekscentar"	Fall 2017	No
Planned training sessions		
Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
12.) Training on usage of Copernicus data and services for worldwide student attending 30 th International Geodesy Student Meeting (IGSM) in Zagreb (some 200 students) presenting also projects executed on the Faculty of Geodesy related to Copernicus or using Copernicus data & services	June 25 th – July 1 st	No
Other activities		
Short description	Envisaged date(s) if applicable	External support needed if applicable (yes/no with brief explanation)
13.) Re-organization of the content (expansion with Copernicus related content) and Editorial board of e-newsletter "Space Journal" and	May 2017	No
14.) Promotion of Copernicus and CROC activities internationally! Since there is no Copernicus relay south-east of Croatia till Greece we intend to use our international projects (Erasmus+ KA2 CBHE 2016 BESTSDI project Summer school in Split and International doctoral seminar in field of Geodesy, Geoinformatics and Geospace – IDS3Geo in Dubrovnik) to promote Copernicus activities to academic representatives from Region 1 partner countries	IDS3Geo: May 22 nd – 25 th BESTSDI Summer school July 3 rd – 7 th	Yes – promotion material